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SDP

STANDARD OPERATING PROCEDURE
NUMBER 22-3177-2

1 April 1965

PER DIEM FOR FLIGHTS BY RATED PERSONNEL

1. PURPOSE: To outline a standard procedure for payment of per diem in connection with officially directed flights. In order to maintain a high degree of rated proficiency in navigation and instrument flying not attainable in local area flying, assigned pilots/navigators will be scheduled by DCO for cross-country flights. These will be directed flights and will warrant payment of per diem in accordance with paragraph 3 below.

2. SCOPE: This procedure will apply to all rated personnel.

3. PROCEDURES:

a. Flights completed upon direction by DCO will be designated as Official Cross-country Flights and will be indicated by the individual as O/XC in the remarks column on the monthly itinerary sheet.

b. Flights performed for other official purposes (ferry of aircraft, transport of cargo/personnel, etc.,) will be designated as Official Flights and indicated as O/F in the remarks column on the monthly itinerary sheet.

(1) Certification of an official sortie by the Approving Official will be by initialing in the double asterisk (**) column.

(2) Per diem for official sorties will be made in accordance with paragraph 4205-5 of JTR's or other applicable regulations/directives.

(3) If itinerary on official flights is changed for personal convenience, the monthly itinerary sheet will reflect timing of the unofficial portion of the trip for per diem computation purposes.

c. Per diem for cross-country flights made other than as outlined in a and b above will not exceed the amount an individual would have received had he remained in the Area.

d. Requests for Travel Authorization forms will not be required for flights performed in accordance with this SOP. Refer to Operations Bulletin Number 20.

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Deputy Commander for Support

Colonel, USAF
Commander

OPR: DCS

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This SOP supercedes SOP 22-3177-2, the subject, dated 25 January 1965.

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